

General Information and Instructions

Progress Reports

*The blue line represents the current, editable reporting period*

Required Reports	Reporting Period	Date Created	Date Submitted	Status	Due Date	Days Overdue	Approved Date	Select
Report 1: Biannual	September through February	9/24/2019	9/24/2019	Approved	3/20/2019	188	9/24/2019	<a href="#">View</a>
Report 2: Biannual	March through August	9/24/2019	9/24/2019	Approved	9/20/2019	4	9/24/2019	<a href="#">View</a>
Report 3: Biannual	September through February				3/20/2020			<a href="#">Edit</a>
Report 4: Biannual	March through August				9/20/2020			<a href="#">View</a>

**Report 2: Biannual  
for**

**Reporting Period: March through August**

**If reports are not submitted on time, grant funds will be placed on hold**

Key Performance Indicators

**Describe your project's key ACCOMPLISHMENTS as they relate to each Objective and Target.** The measures and targets shown below should match the information submitted in your eGrants application. You are responsible for providing the actual results for the current reporting period (unless otherwise specified). Use the "Notes" field to provide explanations for any significant variance from established targets.

OOG-Defined Measures

Output Measures	Target Level	Total	Report 1	Report 2	Report 3	Report 4	Notes
Number of planning/coordination meetings conducted (including whole community as appropriate).	2	0	0	0			
Number of plans developed or updated.	1	0	0	0			
Number of plans reviewed.	1	0	0	0			
Number of stakeholders participating in planning/coordination meetings.	20	0	0	0			

To modify these objectives in any way, contact your OOG Grant Manager. These objectives are preloaded from your eGrants application and any change requires a grant adjustment.

Required Narrative Questions

1. Briefly describe your grant funded activity during this reporting period.  
Contract established, project schedule created, project champions identified

2. Have you had significant staff turnover (>25% of org. total) during the reporting period?

- Yes  
 No

3. Are you on track to spend the full amount budgeted in your application?

- Yes  
 No

If no, describe any problems or obstacles that have affected your ability to spend your grant funds.

4. Are you on track to meet your project goals as outlined in your application?

Yes

No

If no, describe any problems or obstacles that have affected your ability to achieve the goals stated in your grant application narrative.

Notes by Grantee to OOG:

Note from Grantee to OOG



**Save Note from Grantee to OOG**